

**EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS  
AND PROFESSIONAL COUNSELORS**

**MARRIAGE AND FAMILY THERAPY SECTION  
REGULAR MEETING**

**April 7, 2004**

**MEMBERS PRESENT:** Peter Fabian, Lynn Gauger, and Linda Schwallie

**MEMBER EXCUSED:** None

**STAFF PRESENT:** Kimberly Nania, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Bureau Assistant; and other Department staff

**GUEST:** Arlee Albrecht, WAMFT; Don Norman, Ph.D., WAMFT

**CALL TO ORDER**

Chair Linda Schwallie called the meeting to order at 9:06 a.m. A quorum of three members was present.

**APPROVAL OF AGENDA**

**Additions to the Agenda:**

- Under AMFTRB Report – Add CLEAR Conference
- Add after WAMFT Report – AAMFT Core Competencies Report
- Under Item I – Add I(1) Education and Training Consortium
- Move Items N. and M. – After the Approval of the Minutes for discussion purposes
- Under Other Business – Add Application Review Process and Forms with Julie Reimann
- Under Informational Items – Add 2004 Meeting Dates Review

**MOTION:** Lynn Gauger moved, seconded by Peter Fabian, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES FROM JANUARY 13, 2004**

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, to approve the minutes of January 13, 2004 as written. Motion carried unanimously.

## **PRESENTATION OF PROPOSED STIPULATIONS**

There were no stipulations to present to the Section at today's meeting.

## **PRESENTATION OF PROPOSED STIPULATIONS AFTER THE MAILING OF THE AGENDA**

None.

## **ADMINISTRATIVE REPORT**

Kimberly Nania, Director of Bureau of Health Professions, provided information to the Section that the Department is working on new policies and procedures and these will be rolled out at the MFTPCSW Joint Board meeting. The DRL website has been redesigned and has a new web address. It is <http://drl.wi.gov> and changes that were indicated at the last meeting were shared with the IT unit. Dr. Nania updated the Section on the number of licensees. There are 534 license holders and 483 practice in the State of Wisconsin.

As reviewed by the Section, the upcoming meeting dates of August 3, 2004 and October 20, 2004, Dr. Nania reminded Section members about the importance of quorums and that if they will not be attending a meeting to notify her in advance of the scheduled meeting. She also reviewed the hotel policy with the Section. It is as follows:

### **DEPARTMENT POLICY**

1. If the Board Member is not going to use the reserved hotel room, it is the ***responsibility of the Board Member*** to cancel the room by calling the hotel themselves. If the room is not cancelled, the Board Member would be responsible to pay the bill.
2. If we cancel a meeting because of lack of quorum or no business, it should be the Department's responsibility to cancel any room reservations.

Dr. Nania addressed the need for a public member for the MFT Section. She urged members if they have any recommendations to please let the Secretary's Office or the Governor's office know. The Department is sensitive to the lack of members on Boards/Sections and will keep the Governor's office abreast of vacancies.

The building renovation has started with a completion date by the end of 2004.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

John Schweitzer, Legal Counsel reviewed the report with the Section at today's meeting.

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## **DRAFT OF RECORD KEEPING RULE**

The Section reviewed the draft language at today's meeting. This language will be reviewed and discussed at the MFTPCSW Joint Board meeting to be held on April 20, 2004. Arlie Albrecht, WAMFT, shared information regarding record-keeping and what constitutes a progress note. Mr. Albrecht stated he was told that under HIPPA psychotherapy notes are not susceptible to subpoena.

The Section took the following action.

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, to support the language and forward to the MFTPCSW Joint Board. Motion carried unanimously.

## **RECORDS RETENTION PERIOD IN OTHER AGENCIES**

Informational.

## **DRAFT OF AODA RULES**

The Section thanked both John Schweitzer, Legal Counsel, and Section member, Peter Fabian, who represented the MFT Section at the January 16, 2004 AODA meeting, for their hard work and the reaching of a compromise for these draft rules.

**MOTION:** Lynn Gauger moved, seconded by Peter Fabian, to support this language and refer it to the MFTPCSW Joint Board. Motion carried unanimously.

## **COMMENTS FROM CERTIFICATION BOARD REGARDING AODA RULES**

John Schweitzer, Legal Counsel, shared with the Section that it appears that the Wisconsin Certification Board (WCB) will support this language.

## **RULE CHANGES FROM 2002 TO PRESENT**

A list of rule changes from 2002 to present was provided at today's meeting. The Section had a question regarding SFC 20.02 and asked whether this would affect EAP Staff within agencies. The Section discussed Psychometric Testing and took the following action.

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, the MFT Section to ask the MFTPCSW Joint Board to pursue discussions with the Psychology Board regarding psychometric testing. Motion carried unanimously.

Training Certificate Language was discussed by the Section and it took the following action.

**MOTION:** Lynn Gauger moved, seconded by Peter Fabian, to reintroduce the training certificate language LRB 2335-1 and request that Kimberly Nania and John Schweitzer to discuss this issue with Christopher Klein, Executive Assistant, regarding this action. Motion carried unanimously.

John Schweitzer will post the following on the DRL website. He will post a statement regarding training certificate employment and that all other rules are going through the rule process and the training certificate will be reintroduced by the Department of Regulation and Licensing. The Section agreed with this and made the following motion.

**MOTION:** Lynn Gauger moved, seconded by Peter Fabian, to post this statement on the DRL website, “The MFT Section may grant a training certificate to an applicant who is employed full-time or who has an offer of full-time employment as an MFT. However, the Section may also grant a training certificate to an applicant who will be in a position, which in the Section’s opinion provides an equivalent experience, and the Section will consider part-time or volunteer positions.” Motion carried unanimously.

### **PES JOB ANALYSIS SURVEY REQUEST**

The Section reviewed the PES job analysis survey request and PES can purchase a list for their survey from the Department for the purpose of conducting this survey.

### **APPROVED CE COURSES**

There was a lengthy discussion by the Section regarding continuing education courses. Peter Fabian did an article for the WAMFT newsletter which explained the CE credit and approved courses. In the state of Wisconsin, except for those authorized by statutes, for all CEU’s granted sponsors must apply with WAMFT. The Section requested that links to WAMFT and NACE be put on the DRL website.

### **UW-MILWAUKEE MFT CURRICULUM**

At the last meeting, the Section requested Barbara Showers, Office of Education and Examination to write a letter to Katie Mangan, MSW, UW-Milwaukee informing her that the Section has reviewed the UWM MFT curriculum requirements and the overriding consideration is that course work, field experience, and supervision shall have a systemic

focus and that the objective of the Section is to assist schools and graduates in obtaining MFT licensure and the to extend an invitation to come to the next Section meeting.

Barbara Showers reported back to the Section and shared information received from UW-Milwaukee regarding the MFT Curriculum. The Section requested Dr. Showers to send another letter to UW-Milwaukee thanking them for submitting the syllabi but to inform them that neither the syllabi nor the course description meet the MFT criteria for systemic approach for literature, authors, or research and to request them to review the course work with these things in mind and to resubmit.

### **EDUCATION AND TRAINING CONSORTIUM PETER FABIAN**

Peter Fabian attended the Education and Training Consortium (ETC) and they looked at future trends. He shared that ETC is looking at AAMFT Core Competencies. AAMFT is holding an Educators' Summit in Reno, Nevada. When the final core competencies report comes out Mr. Fabian will bring the information and ETC feedback to the Section to provide further updates.

### **DEVELOP A TEMPLATE FOR COAMFTE DEGREES**

Copies of the template for non-MFTs were included in the binder of MFT materials provided to all members and DRL staff by Linda Schwallie. Further discussion will occur as this template continues to be developed.

### **CREDENTIALING CHANGE TO BLUE LICENSE**

Informational only.

### **REVIEW OF MFT APPLICATION FORMS**

The Section did their annual reviewed of MFT applications with Julie Reimann, Credentialing. Ms. Reimann will make the revisions as requested by the Section at today's meeting. The Section requested to ensure 1) that all website addresses on the forms are verified and written correctly; 2) ensure all telephone numbers are accurate; 3) to check the name of the Board for all Section's applications forms; 4) since codebooks are not sent automatically anymore to ensure codebooks are on the DRL website in their entirety 5) to have all form revisions completed for final review and for website edits to be done and available online by May 1, 2004.

## **MILWAUKEE JOURNAL ARTICLE REGARDING NEW MFT PROGRAM**

The information supplied to the Section from DOE regarding the Milwaukee Journal article was reviewed at today's meeting. No action was taken.

## **SUPERVISOR POLICY TO REVIEW NEW CHANGES**

The Section discussed the supervisor policy and new changes. The Section noted that there are terminology changes and that AAMFT is no longer monitoring supervision. The Section shared that the AAMFT website has information regarding approved supervision designation. After much discussion the Section took the following action.

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, that the MFT Section interprets AAMFT supervision candidates to be qualified as an appropriate supervisor for licensure. Motion carried unanimously.

## **AMFTRB REPORT**

The AMFTRB is not meeting in conjunction with the AAMFT Annual conference this year. Instead, AMFTRB is meeting in conjunction with the CLEAR conference which is scheduled from September 30, 2004 through October 2, 2004 in Kansas City. Section members who are interested in attending should let Linda Schwallie know.

## **AAMFT CORE COMPETENCY REPORT**

Linda Schwallie shared that the Steering Committee will be forwarding to AAMFT Board, in the very near future, the final draft of core competencies.

## **WAMFT REPORT**

Arlee Albrecht, WAMFT, shared with the Section that WAMFT is interested in having dialogue among professions regarding the February 6<sup>th</sup> DHFS Outpatient Mental Health Clinic variance letter. Peter Fabian is writing an article for the WAMFT newsletter regarding continuing education.

The Section inquired about what the status was of the grandparented social workers and who can provide MFT services now that the Act 80 is in effect. The change is covered in 457.04 and ICSW's then became licensed LCSW's and can practice as MFT's.

## **CORRESPONDENCE AND PHONE INQUIRIES AND CONSULTING WITH LEGAL COUNSEL**

The Section reviewed all correspondence and inquiries received by John Schweitzer, Legal Counsel and he will respond on behalf of the Board.

### **PENDING APPLICATIONS FOR DIANA DIETZMAN**

The letter from Diana Dietzman was addressed and there was an extensive discussion. Representatives from WAMFT spoke on behalf of Ms. Dietzman's correspondence to the Section. The Section took the following action.

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, to deny the application for licensure to Diana Dietzman until she passes the AMFTRB exam. Motion carried unanimously.

Julie Reimann, Credentialing, will send a letter to Diana Dietzman informing her of the Section's decision at today's meeting.

### **DISCUSSION AND OPINION OF THE BOARD REGARDING THE CALIFORNIA EXAM V.S. THE PES EXAM**

**MOTION:** Lynn Gauger moved, seconded by Peter Fabian, to approve acceptance of the California MFT exam as equivalent to the PES exam. Opposed – Peter Fabian and Lynn Gauger. Motion failed.

The Section provided several points surrounding why they consider the California exam not to be equivalent to the PES exam. They are as follows:

1. Upon thorough review of the LMFT exam used by the State of California, it appears that the California exam does not strongly reflect the systemic approach to psychotherapy that is integral to the practice of Marriage and Family Therapy;
2. Historically and consistently this Section has not accepted the California exam as equivalent to the PES exam required by this Marriage and Family Therapy Section;
3. Nationally, a majority of other states that regulate the practice of Marriage and Family Therapy require the PES exam.
4. The Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) of which this Section is a member, recommends the PES exam requirement.

**ADDITIONAL INFORMATION FOR CINDY KLEIN AS SUPERVISOR  
FOR VALERIE ZELMER**

The Section reviewed the information submitted and took the following action.

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, to grant approval of Cindy Klein as a supervisor for Valerie Zelman. Motion carried unanimously.

John Schweitzer, Legal Counsel, will send a letter informing them of the Section's decision at today's meeting.

**INFORMATIONAL ITEMS**

**NATIONAL ASSOCIATION FOR CONTINUING EDUCATION (NACE)**

Linda Schwallie provided information to John Schweitzer, Legal Counsel, to share with the Section at today's meeting.

**DISTRIBUTION OF COLLECTED MFT SECTION DECISIONS**

Linda Schwallie provided a binder of MFT materials a collection of MFT Section decisions from all of the minutes since December of 2002. This can be used by Section members as a reference tool.

**REVIEW OF 2004 MEETING DATES**

The Section reviewed the upcoming meeting dates August 3, 2004 is a half-day meeting and October 20<sup>th</sup> is a full day meeting. During the administrative report Kimberly Nania shared relevant information regarding meeting quorums and the Department's hotel policy. Please refer to that section of the minutes for further information.

**VISTOR'S COMMENTS**

Noted.

**CONVENE TO CLOSED SESSION**

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, review DOE cases, and, consult with legal counsel. Roll Call Vote: Peter Fabian-yes; Lynn Gauger-yes; Linda Schwallie-yes. Motion carried unanimously.

Open session recessed at 3:06 p.m.



### **RECONVENE TO OPEN SESSION**

**MOTION:** Lynn Gauger moved, seconded by Peter Fabian, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 3:18 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

#### **MONITORING**

There were no monitoring cases before the Section at today's meeting.

#### **STIPULATIONS**

There were no stipulations before the Section at today's meeting.

#### **ADMINISTRATIVE WARNINGS**

There were no administrative warnings before the Section at today's meeting.

#### **APPLICATION REVIEW**

##### **ANGELA BARTH**

**MOTION:** Lynn Gauger moved, seconded by Linda Schwallie, to deny Angela Barth and the request of supervisor of applicant. Reason for Denial: Supervisor needs to submit their credentials and MFT academic and supervisory background for further evaluation. Abstained – Peter Fabian. Motion carried.

#### **DIVISION OF ENFORCEMENT - CASE CLOSINGS**

No cases were presented by the Division of Enforcement for closing.

#### **CONSULTING WITH LEGAL COUNSEL**

The Section consulted with John Schweitzer, Legal Counsel on all relevant issues.

**OTHER SECTION BUSINESS**

**APPLICATION REVIEW PROCESS WITH JULIE REIMANN**

Noted.

**ADJOURNMENT**

**MOTION:** Peter Fabian moved, seconded by Lynn Gauger, that the meeting be adjourned. Motion carried unanimously.

The meeting was adjourned at 3:24 p.m.

***NEXT MEETING: August 3, 2004***